

DEPARTMENT OF
HOMELAND SECURITY
U.S. COAST GUARD
9CR-4 (01-08)

ADMISSION REQUEST

2008 9CR FC ACADEMY

Please fill in the information below if you wish to attend the FC Academy, to be held on 16 & 17 February, 2008 at the Hampton Inn in Commerce Township. 15 February will be a travel day. The over fifty (50) mile requirement applies to this training. See below.

If you are filling this out while on-line, click the SUBMIT button to send the information directly to Jerri Smith, VCO. Also, print a copy of the completed form for your records. You will receive a duplicate email message to the email address you supply below. If you cannot submit on-line, either have someone print you a blank form and fill it in longhand or print a filled-in form on your computer and mail it to:

Jerri Smith, VCO • 5178 Beachwood Dr. • Standish, MI 48568 CUTOFF IS 1 FEB!!

NAME _____ AUXILIARY OFFICE _____
MEMBER NO: _____ UNIT (DIV or DIV &FLOT) _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
EMAIL _____ PHONE _____

I WILL WILL NOT require a room.

If you live more than 50 miles from Commerce Township, you must call the Hampton Inn at (248) 624-8100 code USG, to reserve your room no later than Friday, 1 February, 2008, the cost of which will be reimbursed by the Coast Guard. You will receive reimbursable orders from Paul Barlow at the Ninth Coast Guard headquarters in Cleveland. You will pay for your own room, and submit the receipt along with a copy of the orders signed by you and a completed DD-1351 Travel Voucher (available on the 9CR web site). Do NOT include your fuel cost on that form.

Fuel cost will be reimbursed by the 9CR Auxiliary. Be sure to fill your tank before departing home and again when returning. Attach the receipt to the 9CR Claim for Reimbursement - Travel form, number 9CR-3 (4-06), also available on the 9CR web site, and mail to Jerri Smith, VCO at the address above.

If you live closer than 50 miles you will NOT be reimbursed for any costs.

ONLY THE FIRST 30 ATTENDEES, OUTSIDE OF THE 50 MILE RULE, WILL BE FUNDED FOR 2 NIGHTS AND FUEL, all others will do so at your own expense. Space is limited and we are asking that 1st year Flotilla Commanders or Vice Commanders, with no elected experience, attend. ALL OTHERS: please submit if you would like to be on a waiting list pending vetting of candidates. Our room rate for this function is \$69.00 per night. Contact the VCO for additional information.

I have read and understand the information above _____